

**SANDPOINT ARTS COMMISSION MEETING  
TUESDAY, SEPTEMBER 11, 2018  
4:00 PM CITY HALL UPSTAIRS CONFERENCE ROOM  
1123 LAKE STREET**

**COMMISSION MEMBERS PRESENT:** Elle Susnis, Carol Kovalchuk, Megan Cherry, Barry Burges, Dyno Wahl (Arrived at 4:10 p.m.)

**COUNCIL/STAFF MEMBERS PRESENT:**

Zachary Kadin – Minutes, Aaron Qualls – City Staff Liaison

**COUNCIL/COMMISSION MEMBERS ABSENT:** Jacqui Scoggin, Tammy Farmin, Elinor Allen (student liaison) Matt Kerr

**Chairman Susnis called the meeting to order at 4:04 pm.**

Matters from the Public: None

Approval of Minutes:

Kovalchuck moved and Cherry seconded to approve the minutes of July 10, 2018. **Motion passes unanimously by members present.**

Financial Report:

1. *Downtown District:* \$87,958.77.  
Silver Box Project has roughly \$12,000.00 remaining.
2. *Northern District:* \$108,728.57.  
About \$28,000.00 remaining after landscaping, and first payment to Troy Pillow.

New Business:

None.

Old Business:

1. *Schweitzer Roundabout Art Update and Landscaping/Lighting Plan*  
Qualls stated that Avista will not require an additional meter to be installed in the roundabout. The meter would have cost about \$5,000.00. He is currently researching potential landscapers for the project, however, a landscape architect may be preferred as it will incorporate a lighting components.

**Dyno joined the meeting at 4:10 P.M.**

Qualls presented a draft landscape request for the Schweitzer Roundabout.

Cherry questioned if site lines for driving will be an issue with the landscaping on a roundabout. Qualls stated he would have to check with the city engineer. Qualls continued that the primary concern for visibility should be the art installation.

Cherry questioned if the City should be involved in the selection of the lighting as the City will be the one who has to maintain them in the future.

Barry questioned if LED's have been discussed. Qualls stated that it is not required, but it has been discussed.

The Committee agreed that the draft landscape request looked good.

Qualls stated that the water lines were capped underground and it would be beneficial to run them to the surface when the area is filled.

2. *Silver Box Project Timeline Revision*

Susnis stated the RFP has nearly been completed. The Commission agreed it looked good.

Cherry stated that RFPs such as this typically appear on CAFÉ during early January. She proposed the Committee should post an RFP on CAFÉ during January, with a deadline in late February, jury process in March, and an installation in late April or early May.

Cherry stated the Downtown Sculpture walk should consider the murals that are located in the same area.

3. *Public Art Long Range Plan – Historic District*

Qualls presented to the Committee the newly expanded Historic District in Downtown Sandpoint.

Cherry questioned what the historic district had to do with the Arts Commission.

Qualls stated that it opens the door for more grant funding opportunities. He continued that the district doesn't include any additional restrictions on the buildings located within the district.

4. *Public Art Policy*

Susnis asked Qualls to give an update on the Commission/Committee Strategic Plan.

Qualls stated that he doesn't have any new information regarding it. However, he is unsure what effect that would have on the Arts Commission.

Qualls presented the draft Sandpoint Arts Commission Public Arts Policy Updates document. The Commission went over the document and made changes to the Project Group Procedures and Responsibilities.

The Commission went over the Sandpoint Arts Commission Public Arts Policy Updates and made alterations to it. Clarification was made to SAC Project Group Procedures and Responsibilities.

**Dyno Left the meeting at 5:04 pm**

Matters from the Commission/Staff

Susnis, Kulvacheck, and Cherry will be attending an Arts Symposium in Moscow, ID

**Meeting adjourned at 5:06pm.**